



Medical Cannabis

Registration Guide

Please bring the following to your appointment:

- State License/Identification (out of state is valid) or Passport
- Documentation of the condition in which you are getting certified for (if not mental health related)
- Payment. Pricing:
 - New Certification \$190
 - Renewal \$150
 - Renewal 2 Year \$240
 - Discounts are provided to existing patients and veterans, please ask our reception staff for more information.
- We accept card, cash, or check

Card Options (must choose one):

Electronic 329 card (PDF) - Patient Initiated Application

Please complete the application online prior to your appointment.

Advantages of electronic 329 card:

- A personal account with the Department of Health to access application status and download your card anytime.
- Your card is valid printed or on any electronic device.
- Instantaneous access to your card once approved

Physical 329 card (Mail) - Physician Initiated Application

Creation and submission of the application will be done during your appointment

Apply for physical 329 card if:

- You have difficulty accessing/operating email, utilizing computers and websites
- You have difficulty remembering/storing passwords

If you lose your physical 329 card, replacement can take four (4) or more weeks

How to Register for an Electronic 329 Card:

- 1) Create an account with the Department of Health (DOH).
 - Go to <https://medmj.ehawaii.gov/>
 - Bring your username and password to your appointment.
- 2) Read the Department of Health's application instructions, attached.
 - New Patients: (<http://health.hawaii.gov/medicalcannabisregistry/application-information/>)
 - Renewals: (<http://health.hawaii.gov/medicalcannabisregistry/patients/renewing-your-329-registration/>)
- 3) Fill out application
 - The first page will prompt you to type in your physician name.
"Thomas Cook" "Matthew Barrett" or "Laine Guillot"
 - Your name on the online application must exactly match the name on your ID
 - i.e If your ID says "Sally Rose Donovan" do not write "Sally R Donovan"
- 4) Save or Submit application
 - Once you select "Submit" you will be prompted to pay for the application fee for the DOH, which will either be \$38.50 (1-year) or \$77.00 (2-years)
 - If you have not been approved by our office, please note this payment is not refundable and you may not be approved.
 - Alternatively you can "Save" your application.
- 5) Attend your appointment.
 - If you qualify for cannabis treatment, one of our practitioners will approve your application.

Approval / Retrieval of your Card:

- If you registered an email address, you will receive notification from the DOH if there are any issues with your application or if it has been approved.
- Approval times by the DOH vary seasonally from 1 day - 6 weeks. See <http://health.hawaii.gov/medicalcannabis/> for current processing times.
- Electronic 329 Card
 - Login to your account and select "Download Registration Card"
 - Detailed instructions: <https://health.hawaii.gov/medicalcannabis/files/2019/03/Access-Your-329-Card-Online.pdf>
- Physical 329 Card
 - Your card will be sent to you via US Postal Service within 4-5 business days after approval by the Department of Health

Application Options (choose all that apply):

Option 1: Caregiver

1) Requirements

- Caregiver agrees to undertake responsibility for managing the well-being of the patient with respect to the medical use of cannabis

2) Benefits

- Caregiver is able to go to the dispensary with or on behalf of the patient
- Caregiver is able to be in possession of cannabis on behalf of the patient

3) How to Apply

- Electronic card applicants:
 - a. Complete the 329 Caregiver Certification Form
 - Download the form online.
 - b. Provide Caregiver's ID (photocopy, scan, or clear picture)
 - Upload a copy online, or email/fax our office a copy
- Physical card applicants:
 - a. Complete the 329 Caregiver Certification Form
 - Bring caregiver to the office visit, or have your caregiver sign the 329 Certification Form prior to your visit
 - Call our office to obtain a copy of the form
 - b. Provide Caregiver's ID (photocopy, scan, or clear picture)
 - Have your caregiver bring a their ID to the office visit, or email/fax our office a copy

Option 2: Grow Site

1) Requirements

- Location of the grow site must be registered with the Department of Health
- All registered patients and caregivers must place identification tags on each of their medical marijuana plants
 - a. Tags must clearly show 329 registration number and expiration date

2) Benefits

- Up to ten (10) marijuana plants, immature or mature

Option 2: Grow Site

3) How to Apply

- Electronic card applicants:
 - a. Select “Yes, there is an active or planned Grow Site for this record” and complete required fields
- Physical card applicants:
 - a. Complete and sign the 329 Grow Site Certification Form during appointment
 - b. If a caregiver will be designated to grow medical cannabis on your behalf or if the caregiver owns or controls the grow site location caregiver signature is needed.
 - If your caregiver will not be present for your appointment, please call our office to obtain a copy of the form

Option 3: 2-Year Certification

1) Requirements

- Tom Cook M.D., Matt Barrett M.D. or Laine Guillot A.P.R.N certified you in a previous year.
- Your condition is chronic in nature.
- Your practitioner agrees that a two-year 329 registration is in your best interest.
- Use the same application method as the previous certification(s) (patient or physician)

2) Benefits

- Card issued will be valid for 2 years

3) How to Apply:

- Electronic card applicants:
 - a. Select on the Review page, under Renewal Type, “2-year registration”
 - Physical card applicants:
 - a. Register during appointment
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(<http://health.hawaii.gov/medicalcannabisregistry>)

State of Hawaii, Department of Health
Medical Cannabis Registry Program
(<http://health.hawaii.gov/medicalcannabisregistry>)

[Home \(http://health.hawaii.gov/medicalcannabisregistry/\)](http://health.hawaii.gov/medicalcannabisregistry/) » New Patient Application & Registration

NEW PATIENT APPLICATION & REGISTRATION

[Online Application Portal](#)

[In-State Patient Video Tutorial](#)

[How to Access Your 329 Card Online](#)

STEPS TO APPLY:

- Schedule an appointment with your physician/APRN.
- Go to <https://login.ehawaii.gov> and create an account. Remember your username and password.
- View [Instructions Overview](#) video of the application process.
- Fill out the online application. (Upload required documents)
- Pay – the application fee is \$38.50 (\$35 application fee + \$3.50 portal administration fee)
 1. Payment options are:
 1. Credit/debit card
 2. Direct withdrawal from a savings or checking account.
- Submit your application to your physician/APRN.
- Physician/APRN certifies your condition and submits your application to DOH.
- Applications are reviewed in the order received. Incomplete applications will be electronically returned to you.
 - For patients with online accounts: when your application has been approved, you will receive an email notification to [retrieve your 329 card online](#).
 - For patients that do not have online accounts, you will receive a traditional hard copy 329 card via U.S. postal mail.
- Patients are responsible for ensuring that their caregiver receives their 329 card.

Your card may be revoked and denied entry into a dispensary if a registration card is tampered, falsified, altered (in any way), modified, or allowing another person to use, tamper, falsify, alter (in any way), or modify a registration card.

Please be advised that patients and caregivers are not authorized for the medical use of cannabis until such time that they receive their 329 registration card in hand from the Department of Health, Medical Cannabis Program, and they must keep both their valid ID and valid 329 card on them whenever they are in possession of medical cannabis. Not having data or WiFi to access your card electronically is not a valid excuse.

IT'S NOT OKAY TO DRIVE A MOTOR VEHICLE WHEN UNDER THE INFLUENCE OF MEDICAL CANNABIS.